

City of Enterprise
Service Member of the Year Award
Nomination Guidelines

Nomination Deadline: October 15, 2025

The City of Enterprise, Alabama—proudly recognized for its spirit of Progress and Patriotism—honors the remarkable contributions of local veterans, active-duty service members, and their families. Their unwavering dedication, leadership, and selfless service inspire others and play a vital role in strengthening the fabric of our community. The Service Member of the Year Award, presented by the City of Enterprise and the Enterprise Chamber of Commerce Military & Veterans Affairs Committee, celebrates those who exemplify excellence in military service, leadership, and volunteerism both in uniform and in their civilian lives. The award will be formally presented at the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025

Eligibility Criteria

Nominees must meet the following criteria to be considered eligible:

- 1. Reside in the City of Enterprise, Coffee County, or Ft. Rucker area.**
- 2. Be active military service, (Army, Air Force, Navy, Marines, Coast Guard and Space Force) or active duty (National Guard and Reserves).**
- 3. Not have previously received this award.**
- 4. The nominee must be available to attend the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025, from 11:30 AM – 1:00 PM at the Enterprise Civic Center.**

Additional Consideration will be given to nominees who:

- 1. Actively participate in an Enterprise-based Veteran Service Organization(s) and/or other local community organization(s).**
- 2. Have made notable volunteer contributions supporting veterans or the military community between October 1, 2024 – September 30, 2025.**
- 3. Have earned recognition at the local, state, or national level during the same period.**

Nomination Requirements

- 1. Submit the completed nomination form and all required materials by 4 PM on Wednesday, October 15, 2025.**
- 2. Provide a current and legible Soldier Record Brief (or equivalent).**
 - All personal identifying information (PII) must be redacted.
 - ****This information will be kept confidential and destroyed or returned upon review and verification.**
- 3. Provide a brief biography and written summary detailing the nominee's contributions during the award period. Include any of the details below accomplished within the period (2 page maximum):**
 - Notable accomplishments, including dates and supporting documentation (e.g., news articles, commendations, online bios).
 - List of active involvement in Veteran Service Organizations and/or Civic/Community Groups in the Enterprise area.
 - Details of volunteer service to veterans and community programs (e.g., church, youth, school, civic engagement).
 - List of any awards or achievements received in the past 12 months.
 - If employed, description of job responsibilities and contributions beyond expectations.
 - A clear statement explaining why the nominee deserves this award.

How to Apply

You may submit nominations in person, by mail, or online:

- **Mail/Drop-off:**

Submit a printed, legible application and supporting documents to:

Enterprise Chamber of Commerce

Attn: Erin Grantham

553 Glover Ave, Enterprise, AL 36330

- **Online Submission:**

Visit: www.EnterpriseAlabama.com/veterans-luncheon

Note: File uploads are limited to 4MB.

Selection Process

Nominations will be reviewed and scored by a veteran-led subcommittee from outside the Enterprise area. Evaluations will be based on the nominee's impact and involvement in veteran-service activities, community involvement, and leadership during the award period.

Please provide specific and detailed examples of your nominee's service. All materials provided with your nomination will be carefully and thoughtfully reviewed by the selection committee. *Remember - Your narrative helps them understand the scope and impact of the nominee's service.

Nominees will be scored in the following areas:

- *Verification of Active Military Service or Active Duty*
- *Participation in Veteran Service Organizations or Veteran-Focused Community Outreach Programs*
- *Participation in general community and civic organizations*
- *Documented Veteran Support Activities and Civic/Community Service Activities*
- *Recognition of leadership and/or service at local, state, or national level, including documented awards or achievements in the past 12 months*
- *Biography/Written Summary*

Awards & Recognition

The 2025 Service Member of the Year Award recipient will be announced and honored at the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025. The event will be held from 11:30 AM – 1:00 PM, at the Enterprise Civic Center, 2401 Neil Metcalf Rd, Enterprise, AL 36330.

Contact Information

For questions or more information, contact the Enterprise Chamber of Commerce:

- **Phone:** (334) 347-0581
- **Email:** info@enterprisealabama.com
- **In Person:** 553 Glover Avenue, Enterprise, AL 36330



www.EnterpriseAlabama.com

NOMINATION FORM**Nomination Deadline: October 15, 2025**

NOMINEE INFORMATION	
Name of Service Member Nominee:	
Nominee Phone #:	Nominee Email:
Nominee Home Address:	
Current Branch of Service:	Select One: ☐ Active Duty ☐ Reserves ☐ National Guard
Current Rank/Title:	Dates of Service:
Other Employer (if applicable):	
Position with Other Employer (if applicable):	Dates Employed (if applicable):

NOMINEE'S CONTRIBUTIONS – Please complete the following information below or include in Biography & Written Summary of Nominee's achievements and support activities accomplished during the award period.

VETERAN/MILITARY SUPPORT ACTIVITIES: Provide details of veteran-specific or military affiliated organization(s) the nominee is a current member of and has actively participated with during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	PROGRAMS/ACTIVITIES:	HIGHEST LEADERSHIP ROLE HELD:
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMUNITY/CIVIC SUPPORT ACTIVITIES: Provide details of civic organization(s) (e.g. National/State/Local Boards or service, City, Chamber, Church, Community/Nonprofit organization, etc.) the nominee is a current member of and has actively participated with during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	PROGRAMS/ACTIVITIES:	HIGHEST LEADERSHIP ROLE HELD:
_____	_____	_____
_____	_____	_____
_____	_____	_____

AWARDS & RECOGNITION: List any local, state, national awards or recognition received during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	AWARDS/RECOGNITION:	DATE RECEIVED:
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOMINATOR INFORMATION	
Name:	
Organization:	Position/Role:
Phone#:	Email:
Mailing Address:	

Signature: _____
 Printed Name: _____

Date Signed: _____

ATTACHMENTS – Please attach the following documents to this nomination form:

☐ Biography & Written Summary (maximum of 2 pages) ☐ Soldier Record Brief (or equivalent)

Return by 4 PM, October 15, 2025, to: Enterprise Chamber of Commerce, Attn: Erin Grantham, 553 Glover Ave, Enterprise, AL 36330

Email to: info@enterprisealabama.com