

City of Enterprise
Veteran of the Year Award
Nomination Criteria & Guidelines

Nomination Deadline: October 15, 2025

The City of Enterprise, Alabama—proudly known for its spirit of Progress and Patriotism—honors the lasting contributions of local veterans and their families. Through continued service, leadership, and community involvement, these individuals exemplify the highest values of citizenship and inspire those around them. The Veteran of the Year Award, presented by the City of Enterprise and the Enterprise Chamber of Commerce Military & Veterans Affairs Committee, recognizes a veteran who has demonstrated exceptional dedication, volunteerism, and leadership in support of fellow veterans and the broader community. The award will be formally presented at the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025.

Eligibility Criteria

Nominees must meet the following criteria to be considered eligible:

- 1. Reside in the City of Enterprise, Coffee County, or Ft. Rucker area.**
- 2. Have received an honorable discharge from the U.S. Armed Forces.**
- 3. Not have previously received this award.**
- 4. The nominee must be available to attend the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025, from 11:30 AM – 1:00 PM at the Enterprise Civic Center.**

Additional Consideration will be given to nominees who:

- 1. Actively participate in an Enterprise-based Veteran Service Organization(s) and/or other local community organization(s).**
- 2. Have made notable volunteer contributions supporting veterans or the military community between October 1, 2024, and September 30, 2025.**
- 3. Have earned recognition at the local, state, or national level during the same period.**

Nomination Requirements

- 1. Submit the completed nomination form and all required materials by 4 PM on Wednesday, October 15, 2025.**
- 2. Include proof of honorable discharge (Form DD214 or NGB22).**
 - Please redact Social Security Number and date of birth.
 - ****This information will be kept confidential and destroyed or returned upon review and verification.**
- 3. Provide a brief biography and written summary detailing the nominee's achievements and contributions during the award period. Include any of the details below accomplished within the period – DO NOT INCLUDE military actions from their time in service (2 page maximum):**
 - Notable accomplishments, including dates and supporting documentation (e.g., news articles, commendations, online bios).
 - List of active involvement in Veteran Service Organization(s) and/or Civic Community Groups in the Enterprise area.
 - Details of volunteer service to veterans and community programs (e.g., church, youth programs, schools).
 - If employed, describe their contributions beyond their job duties.
 - A clear statement explaining why the nominee deserves this award.

How to Apply

You may submit nominations in person, by mail, or online:

- **Mail/Drop-off:**

Submit a printed, legible application and supporting documents to:

Enterprise Chamber of Commerce

Attn: Erin Grantham

553 Glover Ave, Enterprise, AL 36330

- **Online Submission:**

Visit: www.EnterpriseAlabama.com/veterans-luncheon

Note: File uploads are limited to 4MB.

Selection Process

Nominations will be reviewed and scored by a veteran-led subcommittee from outside the Enterprise area. Evaluations will be based on the nominee's impact and involvement in veteran-service activities, community involvement, and leadership during the award period.

Please provide specific and detailed examples of your nominee's service. All materials provided with your nomination will be carefully and thoughtfully reviewed by the selection committee. *Remember - Your narrative helps them understand the scope and impact of the nominee's service.

Nominees will be scored in the following areas:

- **Proof of honorable military discharge**
- **Service to fellow veterans**
- *Participation in Veteran Service Organizations or Veteran-Focused Community Outreach Programs*
- *Participation in general community and civic organizations*
- *Documented Veteran Support Activities and Civic/Community Service Activities*
- *Recognition of leadership and/or service at local, state, or national level, including documented awards or achievements in the past 12 months*
- *Biography/Written Summary*

Awards & Recognition

The 2025 Service Member of the Year Award recipient will be announced and honored at the Veterans Appreciation Community Luncheon on Thursday, November 6, 2025. The event will be held from 11:30 AM – 1:00 PM, at the Enterprise Civic Center, 2401 Neil Metcalf Rd, Enterprise, AL 36330.

Contact Information

For questions or more information contact the Enterprise Chamber of Commerce:

- **Phone:** (334) 347-0581
- **Email:** info@enterprisealabama.com
- **In Person:** 553 Glover Avenue, Enterprise, AL 36330



www.EnterpriseAlabama.com

NOMINATION FORM**Nomination Deadline: October 15, 2025**

NOMINEE INFORMATION		
Name of Veteran Nominee:		
Nominee Phone #:		Nominee Email:
Nominee Home Address:		
Branch of Service:		Highest Rank/Title:
Select One: ☐ Retired Military ☐ Formerly Served	Dates of Service:	Type of Discharge:
Current Rank/Title:		Dates of Service:
Other Employer (if applicable):		
Position with Other Employer (if applicable):		Dates Employed (if applicable):

NOMINEE'S CONTRIBUTIONS – Please complete the following information below or include in Biography & Written Summary of Nominee's achievements and support activities accomplished during the award period.

VETERAN/MILITARY SUPPORT ACTIVITIES: Provide details of veteran-specific or military affiliated organization(s) the nominee is a current member of and has actively participated with during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	PROGRAMS/ACTIVITIES:	HIGHEST LEADERSHIP ROLE HELD:
_____	_____	_____
_____	_____	_____
_____	_____	_____

COMMUNITY/CIVIC SUPPORT ACTIVITIES: Provide details of civic organization(s) (e.g. National/State/Local Boards or service, City, Chamber, Church, Community/Nonprofit organization, etc.) the nominee is a current member of and has actively participated with during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	PROGRAMS/ACTIVITIES:	HIGHEST LEADERSHIP ROLE HELD:
_____	_____	_____
_____	_____	_____
_____	_____	_____

AWARDS & RECOGNITION: List any local, state, national awards or recognition received during the award period (October 1, 2024 – September 30, 2025):

ORGANIZATION NAME:	AWARDS/RECOGNITION:	DATE RECEIVED:
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOMINATOR INFORMATION	
Name:	
Organization:	Position/Role:
Phone#:	Email:
Mailing Address:	

Signature: _____ Date Signed: _____

ATTACHMENTS – Please attach the following documents to this nomination form:

☐ Biography & Written Summary (maximum of 2 pages) ☐ Proof of Discharge (DD214 or NGB22)

Return by 4 PM, October 15, 2025, to: Enterprise Chamber of Commerce, Attn: Erin Grantham, 553 Glover Ave, Enterprise, AL 36330 or Email to: info@enterprisealabama.com